



AMIA 2007 Conference Proposal Form

Deadline for Submission: February 15, 2007
Your form must be complete or it cannot be processed.

The 2007 Conference Committee invites submissions for session proposals for the 2007 AMIA Conference in Rochester, NY.

An important goal for the AMIA 2007 Conference is to present a balanced program - one that includes a wide variety of topics, cutting-edge discussions of technology, a balance of theory and practice, and invite new ideas and concepts that may stimulate additional interest, involvement and educational benefit. The program should address topics of concern to diverse perspectives and constituencies and to archivists at all levels of experience.

Please submit a developed proposal, including the names and contact information for each of the proposed speakers and an indication of their agreement to participate. Each proposal goes through two Peer Review processes, and incomplete session proposals that include only some of the speakers or that are missing information about speaker participation are very difficult to assess when compared to complete proposals.

The Conference Committee encourages submission of proposals that may include, but are not limited to, the following formats:

Traditional Session: 90 minutes. Open session of 90 minutes, consisting of speakers or a panel of no more than five individuals. Format may be papers, panel discussion or a work in progress.

New for 2007- Session: 60 minutes. Open session of 60 minutes, consisting of speakers or a panel of no more than four individuals. Format may be special focus, reporting, paper presentation, or a work in progress.

Workshop: Limited-enrollment session of half day or full day, usually designed to teach or refine skills.

Screening: Screening submissions must indicate formats, and must fit within allotted session times (60 or 90 minutes)

An important reminder: Session participants must register and secure institutional or personal funding. It is not the responsibility of AMIA to provide funding for speakers.

The Conference Committee's task is to have a global vision to ensure a stimulating, balanced and professional program that will meet the diverse needs of our members. The Committee is unable to accept all proposals submitted; and, some individuals who propose sessions may be asked to revise their proposals to help meet the wider needs of the program.

PROPOSAL INFORMATION

Session Title _____

Session Type Session Screening Workshop

Length of Session/Screening 60 minutes 90 minutes

Length of Workshop Half Day Full Day

Proposer Information

By proposing this session, you are agreeing to inform the event's proposed chairs and participants of the outcome of the proposal notification. If the proposal is accepted, you are agreeing to communicate any modifications to the event's chairs and participants and to assist with the event's coordination as needed.

Proposed by _____

Institution _____

Mailing Address _____

Phone Number _____ Fax Number _____

Email Address _____

If this proposal is submitted on behalf of a Committee or Interest Group, please

List here _____

Session Descriptions

Please provide a description of the session (150 words max) for the Review Process. The description should include: 1) the purpose and significance of the session/workshop; 2) the intended audience and skill level; and, 3) a description of content.

Session Description _____

Other Information _____

Session addresses what areas of interest or expertise ...

- | | |
|--|--|
| <input type="radio"/> Access | <input type="radio"/> Film Scholarship |
| <input type="radio"/> Advocacy | <input type="radio"/> International Outreach |
| <input type="radio"/> Cataloging & Metadata | <input type="radio"/> Related Materials
& Documentation |
| <input type="radio"/> Collections Management | <input type="radio"/> Preservation |
| <input type="radio"/> Copyright | <input type="radio"/> Recorded Sound |
| <input type="radio"/> Digital Initiatives | <input type="radio"/> Regional Outreach |
| <input type="radio"/> Education | <input type="radio"/> Small Gauge/Amateur Film |
| <input type="radio"/> Exhibition/Projection | <input type="radio"/> Television/Broadcast |
| <input type="radio"/> Film | <input type="radio"/> Video |
| <input type="radio"/> Film/Video Production | |
| <input type="radio"/> Other _____ | |

SESSION AUDIO VISUAL NEEDS

All Session rooms are equipped with powerpoint capability (laptops not included). All other equipment must be requested below. Please note: Requests are considered on a case-by-case basis and may require the session/workshop/screening organizers to raise funds for their inclusion.

Special AV Requests _____

PARTICIPANT INFORMATION

Total Number of Speakers 1 2 3 4 5 6

Session Chair

Institution _____

Participation Confirmed? Yes No

Email (required) _____

Phone (required) _____

Address (required) _____

Co-Chair

Institution _____

Participation Confirmed? Yes No

Email (required) _____

Phone (required) _____

Address (required) _____

Please complete for each speaker

Speaker Name

Institution _____

Participation Confirmed? Yes No

Email (required) _____

Phone (required) _____

Address (required) _____

Speaker Name _____

Institution _____

Participation Confirmed? Yes No

Email (required) _____

Phone (required) _____

Address (required) _____

Speaker Name _____

Institution _____

Participation Confirmed? Yes No

Email (required) _____

Phone (required) _____

Address (required) _____

Speaker Name _____

Institution _____

Participation Confirmed? Yes No

Email (required) _____

Phone (required) _____

Address (required) _____

Speaker Name

Institution

Participation Confirmed?

Yes

No

Email (required)

Phone (required)

Address (required)

Speaker Name

Institution

Participation Confirmed?

Yes

No

Email (required)

Phone (required)

Address (required)
